

# On-Site Plumbing Services Order Form

## TD Convention Center

One Exposition Drive Greenville, South Carolina 29607  
 Phone:(864) 255-5875 Fax:(864) 255-8615 utilities@tdconventioncenter.com

Name of Show \_\_\_\_\_ Booth Number(s) \_\_\_\_\_

Exhibiting Firm \_\_\_\_\_ Date(s) of Show \_\_\_\_\_

*(Service dates are same as show dates)*

Street Address \_\_\_\_\_ City/State \_\_\_\_\_ Zip Code \_\_\_\_\_

Contact \_\_\_\_\_ Telephone No \_\_\_\_\_

E-Mail Address \_\_\_\_\_ Fax No \_\_\_\_\_

*(For order confirmation notification)*

**Payment must accompany order**

 AMEX, MC, VISA, Discover accepted; VCODE on front or back of credit card required.

Credit Card # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Name as Appears on Card \_\_\_\_\_ Authorizing Signature \_\_\_\_\_

*Copy of your booth layout plan showing location of work required will be helpful in making earliest and most economical connections.*

<b>COMPRESSED AIR: 90-100 LBS. PSI</b>	Advance Rate <sup>(1)</sup>	Floor Rate <sup>(1)</sup>	Amount
_____ Service charge for 1st connection - 1/4" or 1/2"	\$200.00	\$300.00	\$ _____
_____ Each additional connection off original - 1/4" or 1/2"	\$150.00	\$200.00	\$ _____
_____ Service charge for 1st connection - 3/4"	\$260.00	\$360.00	\$ _____
_____ Each additional connection off original - 3/4"	\$200.00	\$300.00	\$ _____
_____ Service charge for 1st connection - 1"	\$300.00	\$400.00	\$ _____
_____ Each additional connection off original - 1"	\$250.00	\$350.00	\$ _____
_____ Service connection and additional connections off original-larger than 1"		Time/Material	\$ _____

Size of connection required: \_\_\_\_\_ No. of connections required: \_\_\_\_\_

Date installation required: \_\_\_\_\_ CFM required: \_\_\_\_\_ PSI required: \_\_\_\_\_

<b>WATER:</b>	Rate	Amount
_____ Required flow		
_____ Intended use: _____	Time/Material	\$ _____

<b>DRAIN:</b>	Rate	Amount
_____ Anticipated maximum flow		
_____ Fluid to be drained _____	Time/Material	\$ _____

<b>GAS: (90 days advance notice required)</b>	Rate	Amount
_____ Size of connections (in.)		
_____ Intended use: _____	Time/Material	\$ _____

<b>LABOR: (See Regulations 8, 10 &amp; 11)</b>	Rate	Amount
_____ Description of work performed: _____		
_____	\$60.00/hour	\$ _____

**TOTAL CHARGES** \$ \_\_\_\_\_

(1) - Orders received less than 90 days before the first day of the event will be charged the Floor Rate.

## **IMPORTANT CONDITIONS AND REGULATIONS**

1. Payment in full must accompany the order. No exceptions please. Checks should be made payable to TD Convention Center. \$32.00 service charge for returned checks.
3. Credit will not be given for plumbing services installed and not used.
3. All material and equipment furnished by TD Convention Center for this service order shall remain the Center's property and shall be removed only by TD Convention Center personnel at the close of the show.
4. All equipment must comply with state and local safety codes.
5. Prices are based upon current wage rates and are subject to change without notice.
6. Under no circumstances shall anyone other than "house personnel" make service connections.
7. Special equipment requiring company engineers or technicians for assembly, servicing, preparatory work and operation may be executed without "house personnel", however, all service connections to such equipment must be made by "house personnel" only.
8. Connection rates listed cover bringing service from main line to booth and do not include connecting equipment. Requests for special services such as placing hose under carpet or relocating service(s) will include a labor charge.
9. Service outlet size will be determined by the volume required.
10. All work performed within booth attaching lines to equipment will be charged on a time and materials basis in addition to connection fees.
11. A separate connection fee will be made for each piece of equipment connected to the main line.
12. Disputes concerning service must be filed by the Exhibitor with the Facility Services Department prior to the close of the show.
13. TD Convention Center will not be responsible for moisture or other matter in the air supply. Exhibitors requiring instrument quality air should supply their own filter or dryer to handle moisture or other matter in the air lines.
14. If pressure is critical, Exhibitors should arrange to have a pressure regulator valve installed for compressed air, water or natural gas service.
15. A minimum of 90 days advance notice required when ordering gas service.